

Name(s) _____ Per./Table## _____ Date _____

**20% Time Project
Goal Setting Worksheet**

Goal setting is an important skill that keeps you on track and accountable for the outcomes of your project. Goals are set, but can be refined, modified, or changed during your project because of certain variables that are not in your control.

You will be setting goals for every 2 weeks. Set goals that are realistic and attainable.

Your goals should guide you to your final desired outcome of your project. To begin setting goals answer this question “What do I need or need to do to achieve my final desired outcome?”, while keeping in mind that the overall question that you need to answer is “What is my desired outcome for my project?”

For my 20% Time Project I would like to _____

My final product/goal/accomplishment will be _____

WEEKS OF	GOAL(S)	DID YOU ACHIEVE YOUR GOAL? WHY OR WHY NOT?
1/25 - 2/8 (Blog Post #1)		
2/8 - 2/22 (Blog Post #2)		
2/22 - 3/8 (Blog Post #3)		

WEEKS OF	GOAL(S)	DID YOU ACHIEVE YOUR GOAL? WHY OR WHY NOT?
3/8 - 3/22 (Blog Post #4)		
3/22 - 4/12 (Blog Post #5)		

****There is no goal setting needed for Blog Post #6. Blog Post #6 is your final blog post, which means your project should be done or very close to being done at this time.**